

SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

1 AUGUST 2017 TO 30 NOVEMBER 2017

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing anne.gowing@surreycc.gov.uk, or writing to the Cabinet Committee Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2017/18

Name	Portfolio
Mr David Hodge	Leader of the Council
Mr John Furey	Deputy Leader and Cabinet Member for Economic Prosperity
Mrs Clare Curran	Cabinet Member for Children
Mrs Denise Turner-Stewart	Cabinet Member for Communities
Mr Mel Few	Cabinet Member for Adults
Mr Colin Kemp	Cabinet Member for Highways
Mr Mike Goodman	Cabinet Member for Environment and Transport
Mrs Helyn Clack	Cabinet Member for Health
Mrs Mary Lewis	Cabinet Member for Education
Mr Tim Oliver	Cabinet Member for Property and Business Services

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 August 2017 TO 30 November 2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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THERE ARE NO MEETINGS IN AUGUST

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET MEMBER MEETINGS - SEPTEMBER 2017								
12 Sep 2017	Proposed Amalgamation of Downs Way School and St. Mary's C of E Junior School	To approve the publication of a statutory notice with respect to the proposed amalgamation of Downs Way School with St. Mary's C of E Junior School, effective from 1 September 2018. The proposal will also incorporate the proposed expansion of Key Stage 2 provision within the newly amalgamated school.	Cabinet Member for Education Decisions	Cabinet Member for Education (Mrs Mary Lewis)	Oliver Gill Tel: 020 8541 7383 Deputy Chief Executive (Julie Fisher)	Public, Parents, Unions and School Staff	Wellbeing	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
12 Sep 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p>Part 2</p>	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
INVESTMENT STRATEGY DECISIONS - 5 SEPTEMBER 2017								

5 Sep 2017	Investment Board	<p>To approve decisions in relation to the council's investment strategy</p> <p>Part 2</p>	Investment Board	Leader of the Council (Mr David Hodge CBE)	<p>Susan Smyth Tel: 020 8541 9550, Peter Hall Tel: 020 8541 7670</p> <p>Director of Finance (Sheila Little)</p>		Economic Prosperity	
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET - 26 SEPTEMBER 2017								
26 Sep 2017	Farnham Heath End Secondary School, Farnham - Schools Basic Need Expansion Project	To approve the business case for the project to expand Farnham Heath End Secondary School by 1 Form of Entry. The school currently has a Published Admission Number (PAN) of 190 (950 places) secondary and will be increased to a PAN of 220 (1,100 places) secondary providing an additional 150 places to meet the demand for secondary places in the Farnham area of Waverley by 2018. Part 2 Annex	Cabinet	Mrs Mary Lewis, Mr Tim Oliver	Keith Brown Tel: 020 8541 8651, Julie Stockdale Tel: 020 8541 8084 Assistant Director Schools and Learning (Liz Mills)		Resident Experience	Moved from 18/07/2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Sep 2017	Proposal for the future funding of Adult Social Care Housing Related Support services	To endorse the proposal for the future funding of Adult Social Care Housing Related Support services arising from the formal consultation	Cabinet	Cabinet Member for Adults (Mr Mel Few)	Kathryn Pyper Tel: 020 8541 7076 Strategic Director Adult Social Care and Public Health (Helen Atkinson)	Users and providers of housing related support services, Carers, User and carer led groups, Borough and Districts, Clinical Commissioning Groups	Wellbeing	Moved from 27/06/2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Sep 2017	Unaccompanied Asylum Seeking Children and Young People	<p>To note the contents of the paper, including the national context, legislative and policy requirement.</p> <p>To agree the proposed strategy outlined, and commit to ensuring this provision for UASC in order that the County Council will fulfil its statutory obligations in this area, and this will include making the required budget available.</p>	Cabinet	Cabinet Member for Children (Mrs Clare Curran)	<p>Mark Jowett Tel: 01483 519275</p> <p>Assistant Director Children's Services (Sam Bushby)</p>		Wellbeing	Moved from 05/09/2017:

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Sep 2017	Children Schools and Families Commissioning Plan 2017-22	<p>To review and sign off the Children Schools and Families Plan 2017-22. This commissioning plan provides an overall strategic framework for Children, Schools and Families (CSF) as the council continues on a journey of improvement.</p> <p>It sets out how CSF will deliver on three specific areas of our medium term financial plan (MTFP): Demand reduction (social care), market management and the delivery of a new operating model for Early Help. Other service developments will be required to deliver the MTFP.</p>	Cabinet	Mrs Mary Lewis, Mrs Clare Curran	<p>Flora Wilkie Tel: 01372 833163</p> <p>Assistant Director Commissioning and Prevention (Garath Symonds)</p>	Surrey CCGs, Health partners, Surrey Police, Education settings, Districts and Boroughs, Providers, VCFS, Children and young people, Parents and Carers, Families	Resident Experience; Wellbeing	Moved from 05/09/2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Sep 2017	Shaping the future of waste service provision in Surrey	To approve the recommended changes to Community Recycle Centres. (The recommendations will be drafted following the close of the public consultation)	Cabinet	Cabinet Member for Environment and Transport (Mr Mike Goodman)	Richard Parkinson Tel: 020 8541 9391 Strategic Director Environment and Infrastructure (Trevor Pugh)	Suez (contractor), DEFRA, Surrey Waste Partnership (D&Bs).	Economic Prosperity	Moved from 05/09/2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Sep 2017	Formation of Mole Valley Joint Committee	To approve the establishment of the Mole Valley Joint Committee. The formation of the Joint Committee has been through Scrutiny at Mole Valley District Council, and MVDC agreement is due at their Executive meeting. It will also need to be ratified by Full Council on 10 October 2017. This new partnership arrangement will speed up decision making, improve outcomes for residents and strengthen local democracy.	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Victoria Eade Tel: 020 8541 7939 Head of Community Partnerships and Safety (Jane Last)		Resident Experience	Moved from 27/06/2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Sep 2017	Professional Highways Consultancy Services Framework - award of contract	<p>To award a professional highways consultancy service to be available for utilisation by SCC together with its Districts and Boroughs, Brighton and Hove Council, East Sussex County Council and its Districts and Boroughs, Kent County Council together with its Districts and Boroughs, West Sussex County Council together with its Districts and Boroughs</p> <p>Part 2 annex</p>	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	<p>Isabelle Ismayilova Tel: 07816071800</p> <p>Head of Procurement and Commissioning (Laura Forzani)</p>			Moved from 05/09/2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Sep 2017	Framework award for the Provision of Print Management Services	To award a new Framework Agreement for the supply of Print Management Services. Part 2 Annex	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Laura Hughes Tel: 020 8213 2873 Head of Procurement and Commissioning (Laura Forzani)			Moved from 05/09/2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Sep 2017	Supporting Economic Growth through Investment in Transport and Highways Infrastructure - A30 London Road Camberley, transport improvement project.	<p>To approve £0.480m of local contributions for the A30 London Road Camberley transport improvement project which is due to be submitted as a business case to the EM3 LEP by 30 November 2017.</p> <p>The total estimated cost for this project is £5.00m and we are seeking Local Growth Fund (LGF) contribution from the EM3 LEP of £3.75m.</p>	Cabinet	Mr John Furey, Mr Mike Goodman, Mr Colin Kemp	<p>Paul Fishwick Tel: 03456 009 009</p> <p>Strategic Director Environment and Infrastructure (Trevor Pugh)</p>	<p>Surrey Heath Borough Council, EM3 LEP. Public consultation has been completed for this project during the Spring of 2017. Local Committee (Surrey Heath) has received reports on 10 December 2015 and 8 December 2016 related to this project.</p>	Economic Prosperity	New
26 Sep 2017	Funding for future Flood Alleviation work in Surrey	To approve future funding options for flood alleviation work in the county.	Cabinet	Cabinet Member for Highways (Mr Colin Kemp)	<p>Doug Hill Tel: 020 8213 2711</p> <p>Deputy Director Environment & Infrastructure (Jason Russell)</p>	District and Borough Council Chief Executives	Resident Experience	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Sep 2017	Transfer of Employment of Coroner's Office Staff from Surrey Police to SCC	To agree to the transfer of the employment of 15 FTE posts from Surrey Police to SCC.	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Giles Adey Tel: 07967 584876 Director of Legal and Democratic Services and Cultural Services (Ann Charlton)	HM Senior Coroner, Surrey Police: Chief Constable	Resident Experience	New
26 Sep 2017	Proposed Changes to On-Call Provision in the Spelthorne Area	To make a decision on whether to open the new Fordbridge fire station without an on-call appliance in addition to the wholetime appliance, taking into account the public consultation on the matter.	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Sally Wilson Tel: 01737 242444 Chief Fire Officer (Russell Pearson)	Carried out – public consultation across the County taking place from 29 November 2016 – 20 February 2017.	Resident Experience	Moved from 18/07/2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
26 Sep 2017	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership	Cabinet	Mr David Hodge CBE, Mrs Helyn Clack	Justin Newman Tel: 020 8541 8750 Chief Executive (David McNulty)			New
26 Sep 2017	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	
26 Sep 2017	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader) Part 2	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	

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CABINET MEMBER MEETINGS - OCTOBER 2017								
17 Oct 2017	Proposed Changes to Admission Arrangements for Community and Voluntary Controlled Schools for September 2019	To authorise the Principal Mamanger Admissions and Transport (Strategy) to go out to statutory consultation on the proposed changes to admission arrangements for community and voluntary controlled schools for 2019	Cabinet Member for Education Decisions	Cabinet Member for Education (Mrs Mary Lewis)	Claire Potier Tel: 01483 517689 Assistant Director Schools and Learning (Liz Mills)	Borough and Parish Councils, Early Years establishments, neighbouring local authorities, diocesan boards, parents, admission forum	Wellbeing	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
17 Oct 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p>Part 2</p>	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
INVESTMENT STRATEGY DECISIONS - 5 OCTOBER 2017								
5 Oct 2017	Investment Strategy	To approve decisions in relation to the council's investment strategy. Part 2	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET - 31 OCTOBER 2017								
31 Oct 2017	Preparation of the new Surrey Waste Local Plan: Draft Plan Consultation	To agree that the draft Surrey Waste Local Plan be made available for public consultation for a period of at least 12 weeks	Cabinet	Cabinet Member for Environment and Transport (Mr Mike Goodman)	Katelyn Symington Tel: 020 8541 7933 Head of Place Development (Lesley Harding)		Resident Experience	Moved from 18/07 /2017
31 Oct 2017	New Send Travel Assistance Offer	To approve the new Travel Assistance Policy for Children and Young People with SEND (0-25 years) To approve the future travel assistance model of provision.	Cabinet	Cabinet Member for Education (Mrs Mary Lewis)	Leigh Middleton Tel: 01483 519412 Assistant Director Schools and Learning (Liz Mills)	Public consultation on both until end of September 2017		New
31 Oct 2017	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
31 Oct 2017	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership	Cabinet	Mrs Helyn Clack, Mr David Hodge CBE	Justin Newman Tel: 020 8541 8750 Chief Executive (David McNulty)			New
31 Oct 2017	Leadership Risk Register	To note the contents of the Leadership Risk Register and endorse the control actions put in place by the Statutory Responsibilities Network	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Cath Edwards Tel: 020 8541 9193 Director of Finance (Sheila Little)			New

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31 Oct 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p>Part 2</p>	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET MEMBER MEETINGS - NOVEMBER 2017								
14 Nov 2017	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader) Part 2	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
INVESTMENT STRATEGY DECISIONS - 7 NOVEMBER 2017								
7 Nov 2017	Investment Board	To approve decisions in relation to the council's investment strategy Part 2	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET - 28 NOVEMBER 2017								
28 Nov 2017	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	New
28 Nov 2017	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership	Cabinet	Mr David Hodge CBE, Mrs Helyn Clack	Justin Newman Tel: 020 8541 8750 Chief Executive (David McNulty)			New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
28 Nov 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p>Part 2</p>	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	New